

HERITAGE TOUR PREPARATION TIMELINE

6 MONTHS
BEFORE

- Make sure all traveler's passports are valid for at least 6 months beyond the tour dates and you have at least two blank visa pages. For information on applying for a passport or renewing your passport please visit <https://travel.state.gov/content/travel/en.html>
- Book your international flights!
- Review resources provided on CCAI's website to prepare your child for a Heritage Tour and visiting their orphanage (if applicable)
- "Friend request" CCAI Heritage Tour and join our CCAI Heritage Tour Facebook group to connect with other families on the tour

3 MONTHS
BEFORE

- Talk with your doctor or travel clinic about their recommended immunizations for travel to China
- Upload all traveler's passport photo pages, your child's Adoption Registration Certificate, and the orphanage visit application form (if applicable) to your family profile on CCAI's website
- Send CCAI orphanage visit requests such as viewing your child's file, your child's Abandonment Certificate to visit your child's finding place, contact information for foster family, etc. via email (if applicable)
- Send CCAI each traveler's international flight itinerary via email
- Prepare yourself physically for international travel and a fast paced tour!

2 MONTHS
BEFORE

- Apply for your Chinese visa. All travelers going to China will need a visa to enter the People's Republic of China. We will provide instructions on how to apply for visas.
- Send CCAI your original signed Heritage Tour Release forms via mail.
- View our "Suggested Packing List"/"Technology in China" documents

1 MONTH
BEFORE

- Purchase converter, plug adaptor, international calling plan, etc.
- Review Heritage Tour Packet 1
- Review tipping suggestions and calculate totals based on your number of travelers.
- Notify your credit company and/or bank of your international travel itinerary
- Pay your tour balance after receiving your invoice. Promptly notify the Travel Department of any changes to your itinerary
- Notify the Travel Department of any allergies or other health concerns

1 WEEK
BEFORE

- Make copies of all traveler's passport photo pages, visa page, itinerary, and orphanage visit documents (finding place information, foster parent contact information, etc) and bring them with you on the tour
- Begin packing! Don't forget to use our "Suggested Packing List" available on our website as a reference!
- Give a family member or friend (not traveling) copies of your itinerary with emergency phone numbers
- Print translated card (s) from CCAI's website about allergies or other health concerns (if applicable)
- Review Heritage Tour Packet 2

DEPARTURE
DAY!

- Arrive at the airport two-three hours early for international flights
- Notify your BLAS National guide of any flight cancellations via WeChat or phone call
- Have a great trip!

AFTER
TOUR

- Complete anonymous survey provided by CCAI to help us better serve families on future tours
- Send CCAI pictures of your family on the tour and any personal trip testimonies!