

# CCAI Ukraine Adoption Program Fees

## For Families in Colorado

CCAI is proud to be a 501(c)(3) non-profit, charitable adoption agency. That means we are financially accountable to you as the American public and as an adoptive family. Disclosing all costs up front and having no hidden charges is important to us. While providing uncompromised first-class adoption service, CCAI's fees are among the lowest fees in the field of Ukraine adoption.

Once your application is approved, you will sign a Fee Policy/Agreement (see "Sample Fee Policy Agreement") with CCAI which commits you to pay: 1) CCAI fees and 2) expenses paid to other entities necessary to complete your adoption (see "Adoption Expenses by Chronology"). **The Fee Policy/Agreement also commits CCAI to not change the amount of our fees throughout your adoption.**

Families make CCAI fee payments three different times and only when they are ready to be provided with the services covered by that fee. Following is a breakdown of the services covered by each of CCAI's fees.

### **FEES PAID TO CCAI**

<b>Application Fee – Due at Application Submission -</b>	<b>\$250</b>
Application Review & Assessment	
<b>CCAI Program Fee I- Due after Application Approval -</b>	<b>\$6,350</b>
Adoption Orientation	
Adoption Assessment/Home Study/Clinical Support	
Background Record Search & USCIS Filing	
Dossier Assistance/Review & Assessment Sealing	
Domestic Communication	
State-Required Adoption & Parent Training (37 hours)	
AEM&O	
Administration	
<b>CCAI Program Fee II – Due at Dossier Completion -</b>	<b>\$4,850</b>
International Communication	
Child Match Consultation and Trip Coordination	
USCIS Monitoring	
Child-Specific Training Consultation & Clinical Support	
Post Adoption Consultation & Clinical Support	
AEM&O	
Administration	
<b>CCAI UKRAINE PROGRAM FEE TOTAL</b>	<b>\$11,200</b>
<b>Refundable Citizenship/Validation Deposit</b>	<b>\$500</b>

\*Fees listed are for both parents traveling to finalize the adoption in Ukraine. Should only one of the two parents travel to finalize the adoption in Ukraine, there will be additional fees to cover additional state mandated post adoption reports until the adoption is finalized in Colorado.

Please see "Explanation of CCAI Program Fees" to better understand how each of these services brings you and your adopted child closer to each other.

If only one parent traveled to complete the adoption, your child will arrive home on an IR-4 Visa, After re-adoption, adoptive parents must file the N-600 to apply for your child(ren)'s Certificate of Citizenship through U.S. Citizenship and Immigration Services (USCIS). Upon receipt of a photocopy of Ukraine Adoption Decree and Birth Certificate, CO Birth Certificate, US Issued Adoption Decree, the Certificate of Citizenship, and 1st year post adoption report submitted at the Ukraine Consulate, the deposit will be refunded to the family.

# Explanation of CCAI Ukraine Adoption Program Fees For Families in Colorado

## APPLICATION FEE

### **Application Review & Assessment**

The well-being of adoptive children is CCAI's ultimate concern and main focus; their needs dictate which applicant(s) we can assist. By reviewing the completed "Application for Adoption," CCAI will determine if families meet the qualifications set by the US, Ukraine, and this agency as stated on the Qualifications page in this packet. Your application fee covers: 1) printing, sending, and receiving the application packet; and 2) staff time spent assessing the application and contacting applicants and their references, etc.

## FIRST PROGRAM FEE

### **Adoption Orientation & Consultation**

Upon receipt of your signed Service Agreement, Fee Policy/Agreement, and First Program Fee, an orientation packet will be made available to you containing an introduction to the USCIS process and the CCAI's Ukraine Adoption Dossier Guide. A part of your First Program Fee covers the cost of: 1) preparing materials and packets; and 2) staff time spent conducting orientation and training through packets and consultations.

### **Adoption Assessment/Home Study/Clinical Support**

No adoption can occur through CCAI without an approved home study/adoption assessment. A part of your First Program Fee covers the cost of: 1) social worker's time spent conducting individual and family interviews and counseling, visiting the family's residence, writing, typing, and editing the home study reports for the United States Citizenship and Immigration Services (USCIS), and Ukraine; 2) travel expenses associated with the interviewing and visiting process; 3) staff time spent collecting and verifying references and state child abuse records; 4) child placement supervisor's time spent supervising the home study process and approving the assessment report; and 5) professional insurance.

### **Background Check**

Any American citizen who desires to adopt internationally must be cleared by the state child abuse registers in any state and/or country in which the applicant has resided since the age of 18. A part of your First Program Fee covers CCAI staff time spent: 1) communicating with related state or county registers for child abuse and sex offender's records; and 2) coordinating with the individual State related Department for approval of the home study report.

### **USCIS (I-600A) Filing**

American citizens wishing to adopt internationally must also be approved by the USCIS. A part of your First Program Fee covers CCAI staff time spent: 1) guiding PAPs (prospective adoptive parents) in collecting and submitting related USCIS filing fee and documents; and 2) communicating with the USCIS office to assist with USCIS approval.

### **State and UAA Required Adoption & Parent Training**

UAA as well as Colorado require adoptive parents to receive in person training on older child care, children with special needs, attachment, cross-culture, and international adoption before traveling to Ukraine. CCAI provides that training to adoptive families through helpful on-site and online classes. Experts, panels of adoptive parents, and/or adult adoptees conduct the classes. A part of your First Program Fee covers: 1) CCAI staff time spent preparing the required training sessions; 2) editing and printing training materials that fulfill State requirements; 3) online courses management, and 4) wages paid to guest speakers and training experts.

### **Dossier Assistance/Review**

The Ukrainian Adoption Authority, National Social Service of Ukraine (NSSU), approves and matches a child to you based upon your qualifications as presented in your adoption dossier. Therefore, a complete and high-quality dossier is extremely important. A part of your Program Fee covers: 1) CCAI staff time organizing and providing Dossier Orientation; 2) assisting you throughout the dossier compilation process; and 3) reviewing the completed dossier for quality control.

### **Domestic Communication**

The process of providing international adoption services requires constant communication between CCAI and the adoptive family, relevant US governmental agencies, your social worker performing the home study, and the Ukraine Embassy and consulates. This is done through phone, internet, newsletters, and regular and express mail. A part of your First Program Fee covers the cost of providing these vital services.

### **Accrediting Entity Monitoring & Oversight Coordination**

All agencies and individuals serving families to adopt internationally must be accredited according to the regulations and standards set forth by the Hague Convention on Protection of Children and Co-operation in Respect of Intercountry Adoption. The US Accrediting Entity and the US Department of State require a substantial amount of communication and data reporting as part of their monitoring and oversight requirements. A part of your First and Second Program Fee covers CCAI staff time spent: 1) Communicating and coordinating with the Accrediting Entity as required under the Hague Convention; and 2) Compiling and reporting required data and information to the Accrediting Entity.

### **Administration**

As a non-profit charitable 501(c)(3) agency, we are permitted to spend up to 25% of our program fees on administrative needs. However, we are able to keep our administrative costs at less than 20% of our overall agency expenses. A part of your First Program Fee partially covers necessary administrative expenses such as office building expenses, office equipment and insurance, bank fees, office supplies, printing materials, public relations, accounting, IT, office management, maintaining and managing adoption files, and routine operational activities.

## **SECOND PROGRAM FEE**

### **International Communication**

A successful Ukraine adoption requires international communication on multiple levels and in large quantity. A part of your Program Fee covers the ongoing communication regarding an adoptive family's dossier, and adoption Travel Invitation and MSP appointment date as well as communication with your in-country facilitator, and US Consulate through phone, internet, and express mail.

### **Child Match Preparation**

CCAI makes every effort to help our families prepare for their child match and to stay connected with families as a source of support before and after receiving their child referral in Ukraine.

### **USCIS Monitoring**

Assisting families to maintain valid USCIS approval and meet USCIS requirements at all times demands constant effort. A part of your Program Fee covers the cost of: 1) monitoring waiting families' USCIS approval status; 2) assisting waiting families with USCIS re-filing and/or new filing; and 3) coordinating with USCIS, National Visa Center, & the US Consulate in Kiev.

### **Travel Coordination**

Assisting families in preparing for travel requires a coordinated effort between the family, Ukraine, and CCAI. A part of your Program Fee covers the cost of: 1) working with Ukraine facilitator on NSSU appointment, 2) coordinating with family travel times/dates, 3) Preparing families to travel 4) coordinating with in country facilitator housing and in country arrangements.

### **Child Specific Training & Clinical Support**

CCAI adoption professionals will provide child-specific training and consultation with PAPA's as well as additional insight, answers to questions, and further resources to support or expand the parent training and preparation process before an adoption is completed. A part of your First Program fee will cover our staff's consultation and support throughout your adoption process.

### **Post Adoption Consultation & Clinical Support**

After returning to the US, CCAI will assist you with various post adoption tasks. A part of your Program Fee will cover the costs of: 1) CCAI staff time spent calling and consulting with the family, their post-adoption social worker, or their attorney, as applicable; 2) guidance for court validation/re-finalization; 3) professional insurance and 4) Calling and visiting the family up to three times and writing one post adoption report, as required by the State of Colorado, including travel expenses related to post adoption home visits and interviews.