

# CCAI Colombia Adoption Program Fees

CCAI is proud to be a 501(c)(3) non-profit, charitable adoption agency. That means we are financially accountable to you as the American public and as an adoptive family. Disclosing all costs up front and having no hidden charges is important to us. While providing uncompromised first-class adoption service, CCAI's fees are among the lowest in the field of adoption from Colombia.

Once your application is approved, you will sign a Fee Policy/Agreement (see "Sample Fee Policy Agreement") with CCAI which commits you to pay: 1) CCAI fees and 2) expenses paid to other entities necessary to complete your adoption (see "Adoption Expenses by Chronology"). **The Fee Policy/Agreement also commits CCAI to not change the amount of our agency fees throughout your adoption.**

Families make CCAI fee payments at three different times and only when they are ready to be provided with the services covered by that fee. The following is a breakdown of the services covered by each of CCAI's fees.

## FEES PAID TO CCAI

**Application Fee - Due When You Submit Your Application** **\$ 300**

### First Program Fee - Due After Application Approval

Adoption Orientation & Consultation  
Home Study Agency Coordination & Supervision  
Home Study Consultation & Review & Clinical Support  
Dossier Assistance/Review  
USCIS Support & Monitoring  
Domestic Communication  
Colombia- and Hague-Required Adoption & Parent Training (15 hours)  
Child-Specific Training Consultation & Clinical Support  
Accrediting Entity Monitoring & Oversight Coordination  
Administration  
**TOTAL** **\$6,300**

### Second Program Fee - Due When You Submit Your Dossier to CCAI

Child Match Preparation & Coordination  
Colombia Adoption Travel Training  
USCIS (I-800) and Article 5 Hague Processing  
International Communication  
Child Information Update  
Post Adoption Report Submission,  
Post Adoption Consultation & Clinical Support  
Accrediting Entity Monitoring & Oversight Coordination  
Administration  
**TOTAL** **\$6,960**

<b>CCAI PROGRAM FEE TOTAL</b>	<b>\$13,560</b>
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**Refundable Post Adoption Deposit** **\$1,500**

CCAI's fees increase by \$800 per *additional* child referred, for the services of Child-Specific Training, I-800A Filing, and 3 years Post Adoption Reporting Service. Please see "Explanation of CCAI Colombia Program Fees" to better understand how each of these services brings you and your adopted child closer to each other.

# Explanation of CCAI Colombia Adoption Program Fees

## APPLICATION FEE

### **Application Review & Assessment**

The well-being of adoptive children is CCAI's ultimate concern and main focus; their needs dictate which applicant(s) we can assist. By reviewing the completed "Application for Colombia Adoption," CCAI will determine if families meet the qualifications set by the US, Colombia, and this agency as stated on the Qualifications page in this packet. Your Application Fee covers: 1) sending, receiving, and printing the application packet; and 2) staff time spent assessing the application and contacting applicants and their references, etc.

## FIRST PROGRAM FEE

### **Adoption Orientation & Consultation**

Upon receipt of your signed Service Agreement, Fee Policy/Agreement, and First Program Fee, an orientation packet will be made available to you containing instructions to access CCAI's parent training and Colombia Adoption Dossier Guide materials.

### **Home Study Agency Coordination & Supervision**

Since CCAI is not licensed in your state, we rely on the home study agency you selected to produce your home study report which must meet all the requirements of the Colombian government, US federal and state governments. A part of your First Program Fee covers the cost of our training, coordination with and supervision of your home study agency and social worker to ensure your home study process meets immigration and country standards.

### **Home Study Consultation & Review & Clinical Support**

No adoption can occur through CCAI without an approved home study/adoption assessment by a licensed, non-profit, accredited home study agency in your state. A part of your First Program Fee covers; 1) CCAI's regular and professional communication/consultation with your social worker/home study agency; 2) and review of the home study/adoption assessment drafts before finalization to ensure it meets USCIS and Colombian requirements.

### **Dossier Assistance/Review**

The Colombian Central Authority approves you based upon your qualifications as presented in your adoption dossier. Therefore, a complete and high-quality dossier is extremely important. A part of your First Program Fee covers: 1) CCAI staff time organizing and providing Dossier Orientation; 2) assisting you throughout the dossier compilation process; and 3) reviewing the completed dossier for quality control.

### **USCIS (I-800A) Support & Monitoring**

American citizens wishing to adopt internationally must also be approved by the USCIS. A part of your First Program Fee covers CCAI staff time spent: 1) guiding Prospective Adoptive Parents (PAPs) in collecting and submitting related USCIS filing fee and documents; and 2) communicating with the USCIS office to assist with USCIS approval.

### **Domestic Communication**

The process of providing international adoption services requires constant communication between CCAI and the adoptive family, relevant US governmental agencies, and your social worker performing the home study. This is done through phone, fax, email/intranet/internet, newsletters, and regular and express mail. A part of your First Program Fee covers the cost of providing these vital services.

### **Colombia- and Hague-Required Adoption & Parent Training**

The Hague Adoption/Intercountry Adoption Act, as well as many states, require adoptive parents to receive training on infant and toddler care, children with special needs, attachment, cross-culture, and international adoption before traveling to Colombia. Additionally, Colombia requires at least 15 hours of parent training, 10 of

which must be in a face-to-face/live format. CCAI provides the required training to adoptive families through helpful on-site and/or online classes. Experts, panels of adoptive parents, and/or adult adoptees conduct the classes. A part of your First Program Fee covers: 1) CCAI staff time spent preparing the required training sessions; 2) editing and printing training materials that fulfill Colombia requirements; 3) online courses management, 3) wages paid to guest speakers and training experts, and 4) tracking training and issuing a certificate of completion.

### **Child Specific Training Consultation & Clinical Support**

CCAI adoption clinical staff will provide child-specific training and consultation with PAPs as well as additional insight, answers to questions, and further resources to support or expand the parent training and preparation process before an adoption is completed. A part of your First Program fee will cover our staff's consultation and clinical support throughout your adoption process.

### **Accrediting Entity Monitoring & Oversight Coordination**

All agencies serving families to adopt internationally must be accredited according to the regulations and standards set forth by the Hague Convention on Protection of Children and Co-operation in Respect of Intercountry Adoption. The US Accrediting Entity and the US Department of State require a substantial amount of communication and data reporting as part of their monitoring and oversight requirements. A part of your First Program Fee covers CCAI staff time spent: 1) Communicating and coordinating with the Accrediting Entity as required under the Hague Convention; and 2) Compiling and reporting required data and information to the Accrediting Entity.

### **Administration**

As a non-profit charitable 501(c)(3) agency, CCAI is permitted to spend up to 25% of our program fees on administrative needs. However, we are able to keep our administrative costs at less than 20% of our overall agency expenses. A part of your Program Fee partially covers necessary administrative expenses such as office building expenses, office equipment and insurance, bank fees, office supplies, printing materials, public relations, accounting, IT and office management, maintaining and managing adoption files, and other routine operational activities.

## **SECOND PROGRAM FEE**

### **Child Match Preparation & Coordination**

CCAI makes every effort to help our families prepare for their child match and to stay connected with families as a source of support before and after receiving their child referral. A part of your Second Program Fee covers CCAI staff time on 1) sharing available Waiting Children information with your family; 2) providing updates whenever available; 3) answering questions and supporting families during the wait; 4) coordinating with our In-Country Representative and the ICBF regarding the status of child referrals; 5) updating the ICBF regarding family status change(s); and 6) communicating regarding the child's situation, including updated information if possible.

### **Colombia Adoption Travel Training**

Traveling to Colombia to meet your child is a major part of the Colombia adoption process. Adequate preparation is crucial for a successful adoption trip. A part of your Second Program Fee covers: 1) Colombia adoption travel training packets; 2) a Colombia adoption travel orientation following child referral; and 3) training on paperwork for the ICBF and for the USCIS/US Consulate in Bogotá.

### **USCIS (I-800) and Article 5 Hague Processing**

Assisting families to maintain valid USCIS approval and meet Hague requirements at all times demands constant effort. A part of your Second Program Fee covers the cost of CCAI staff time spent: 1) monitoring waiting families' USCIS approval status; 2) assisting waiting families with USCIS re-filing and/or new filing of I-800A; 3) guiding PAPs in collecting and submitting related USCIS I-800 filing documents; 4) communicating with the USCIS office to assist with USCIS I-800 approval; 5) coordinating with USCIS, National Visa Center, and the US Consulate in Bogotá for Article 5, informing the ICBF that the U.S. Central Authority agrees that the adoption

may proceed, and 6) sending the PAP signed acceptance letter and the Article 5 to the ICBF and requesting of permission to travel.

### **International Communication**

A successful Colombian adoption requires international communication on multiple levels and in large quantity. A part of your Second Program Fee covers the ongoing communication regarding your family's dossier, and adoption travel invitation as well as communication with the ICBF, CCAI in-country representative(s), the US Embassy, and USCIS through phone, fax, email/intranet/internet, and express mail.

### **Child Information Update**

CCAI will forward you every piece of information on your matched child available from ICBF in Colombia, but we understand how important additional and more up-to-date information can be as you educate and prepare yourself for your adoption. A part of your Second Program Fee covers CCAI staff time spent: communicating with the ICBF or IAPA (authorized adoption institution) to obtain additional and updated information on your matched child whenever possible; and communicating with PAPs regarding any new/updated information requested/received from Colombia.

### **Post Adoption Report Submission, Post Adoption Consultation & Clinical Support**

After returning to the US, CCAI will assist you with various post adoption tasks. A part of your Second Program Fee will cover the costs of CCAI staff time spent: 1) Calling and consulting with your family, your post-adoption social worker, or your attorney, as applicable; 2) Reminding you and your social worker of post adoption report due dates and related requirements, such as number of pictures, child's physical exam or school report, etc. for such reports; 3) Collecting and reviewing post adoption reports; 4) Contacting you and/or your social worker regarding any concerns and/or additional requested documents/pictures after reviewing post adoption reports; 5) Sending the reports to Colombia; 6) Contacting you should the Colombia Central Authority ask any questions and/or request additional information after their review of the post adoption reports; 7) Assisting in the preparation of the documents needed for the child's adoption court validation/re-finalization; 8) Providing additional training, counseling, clinical support, and referral services on parenting, bonding, attachment, child development, etc. if needed; and 9) professional insurance.

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### **REFUNDABLE POST ADOPTION DEPOSIT**

Complying with all post adoption requirements is an important part of the adoption process. ICBF requires post adoption reports on the child's adjustment to his/her new home and family. There are also state and USCIS (United States Citizenship and Immigration Services) requirements regarding the child's US citizenship and other issues related to adoption finalization. It is in the best interest of the child and the family to comply with all post adoption requirements. The \$1,500 refundable deposit is due prior to filing of the I-800 with USCIS. Upon completion of these post adoption requirements, the deposit will be refunded to the family.