APPLICATION FOR COLOMBIA ADOPTION

Family Last Name: _____

(If different or hyphenated last name, list both: Applicant 1, Appliciant 2)

- ♥ Please print clearly, initial & sign in ink
- ♥ Use additional paper if necessary
- ♥ Please do not leave any fields blank
- ♥ Use N/A or None as applicable

The information you provide in this application is very important in determining your qualifications as an adoptive family. All information provided will remain confidential and will be used only by CCAI personnel and your social worker to assist you in the adoption process. This application will not go to Colombia. Please do not omit items (i.e. number of divorces, arrest records, medical information and therapeutic issues). Failure to provide accurate and complete information may prevent CCAI from processing your application and may result in the closure of your file. CCAI reserves the right to perform its own confidential investigation pertaining to the information provided by you should CCAI deem it necessary.

CCAI ♥ 6920 S. Holly Circle ♥ Centennial, CO 80112-1018 ♥ USA

♥ Phone: 303-850-9998 ♥ Fax: 303-850-9997 ♥ Email: colombia@ccaifamily.org ♥ Website: www.ccaifamily.org ♥

GENERAL INFORMATION

(Please do not leave any blanks)

	Applicant 1	Applicant 2
FULL LEGAL NAME	_____	_____
NAME YOU GO BY	_____	_____
SOCIAL SECURITY NUMBER	_____	_____
BIRTHPLACE (City/State/Country)	_____	_____
DATE OF BIRTH/AGE	DOB_____AGE_____	DOB_____AGE_____
COUNTRY OF CITIZENSHIP*	_____	_____
ETHNICITY	_____	_____
EDUCATION	_____	_____
OCCUPATION	_____	_____
PRIMARY EMPLOYER	_____	_____
HOBBIES/TALENTS	_____	_____
RELIGION	_____	_____

*Non-US citizens must submit a copy of their valid green card and current passport. Naturalized citizens must submit a copy of their Certificate of Citizenship or Certificate of Naturalization.

HOME ADDRESS: _____ _____ _____ _____ _____
STREET ADDRESS CITY COUNTY STATE ZIP CODE

MAILING ADDRESS: _____

(_____)_____ _____ _____
PRIMARY PHONE APPLICANT 1 EMAIL APPLICANT 2 EMAIL (Please star PRIMARY Email)

(_____)_____ (_____)_____ (_____)_____ (_____)_____
APPLICANT 1 CELL APPLICANT 1 WORK APPLICANT 2 CELL APPLICANT 2 WORK

Do we have your permission to contact you at work? Applicant 1: **Yes _____ No_____** Applicant 2: **Yes _____No_____**

Applicants' Initials_____ _____

DATE OF CURRENT MARRIAGE: _____ **CITY/STATE/COUNTRY**: _____

If current date of marriage is less than 3 years, # of years lived together prior to marriage_____ **MAIDEN NAME: _____**

HAVE EITHER OF YOU BEEN PREVIOUSLY MARRIED? Applicant 1: **Yes_____No_____** Applicant 2: **Yes_____ No_____**

If previously married, please list how the marriage ended (i.e. annulment, divorce, death), date and previous spouse's name(s).

	How Ended	Date	Previous Spouse's Name
Applicant 1/Self			
Applicant 2/Self			

CHILDREN: Please list all children – born to or adopted by applicants. (If you do not have any children, please put "N/A")

Name	Age	Gender	Date of Birth	Birth/Adopted*	Ethnicity	Current Location/Custody

*Please note group number for families who have previously adopted through CCAI. (Attach a separate sheet of paper if necessary)

OTHERS IN HOUSEHOLD (incl. anyone living in home, living on property, <u>OR</u> working in the home on a regular basis) Yes _____ No _____

Name	**Gender**	**Date of Birth / Age**	**Relationship**
		/_____	
		/_____	

ARREST HISTORY

HAVE YOU ***EVER*** been arrested, cited, charged, indicted, convicted, fined, imprisoned or detained for breaking or violating ***ANY*** law or ordinance, at ***ANY*** AGE? (Even if it was expunged, dismissed, dropped, sealed, or charged in another state OR as a minor.) Please be aware that failure to disclose **ANY** such history, even if acquitted, not convicted, sealed, not fingerprinted or not jailed, will result in immediate closure of your adoption file.

APPLICANT 1: YES _____ NO _____ DATE: _____ REASON: _____ OUTCOME: _____ JAIL TIME? Yes _____ No_____

APPLICANT 2:YES _____ NO _____ DATE: _____ REASON: _____ OUTCOME: _____ JAIL TIME? Yes _____ No_____

If ***YES,*** please include the following with your application: 1) a detailed explanation of the arrest, written by you, and 2) a photocopy* of the disposition report obtained from the court in the jurisdiction **in which your arrest occurred**.

*Note: Request one certified dispositional report from the related court for <u>each</u> incident listed above; submit a photocopy with this application and keep the original for your USCIS filing.

Applicants' Initials_____ _____

HEALTH INFORMATION

	Height	Weight	Eye Color	Hair Color
Applicant 1/Self	_____	_____	_____	_____
Applicant 2/Self	_____	_____	_____	_____

HAVE YOU EVER HAD (Applicant 1, Applicant 2)**:**

	NO	YES	WHO/DATE/EXPLAIN
Tuberculosis	_____	_____	_____
Heart Disease	_____	_____	_____
Sexual Disease	_____	_____	_____
Mental Illness	_____	_____	_____
Lupus	_____	_____	_____
Procedures (1)	_____	_____	_____
Operations (1)	_____	_____	_____
Illness/ Injury	_____	_____	_____
Drug Use/Experimentation (Colombia prohibits the use of Marijuana/Illegal Drugs)	_____	_____	_____

	NO	YES	WHO/DATE/EXPLAIN
Cancer/Tumor	_____	_____	_____
Liver Disease	_____	_____	_____
Kidney Disease	_____	_____	_____
Nervous Disorder	_____	_____	_____
Seizure Disorder/Epilepsy	_____	_____	_____
Genetic Disease	_____	_____	_____
Counseling or Therapy	_____	_____	_____
Alcohol Abuse	_____	_____	_____
Any Physical Impairment (blindness, deafness, paralysis, missing limbs, etc)	_____	_____	_____

	NO	YES	WHO/DATE/EXPLAIN
❖ Have you ever been a victim of child or sexual abuse, or domestic violence?	_____	_____	_____
❖ Have you ever tested positive for HIV and/or Hepatitis B?	_____	_____	_____
❖ Are you currently taking any medications? (1)	_____	_____	_____

If "YES" is checked in any category above, please attach a copy of your doctor's letter to this application. A separate letter is required for each applicant. Each letter should state in layman's terms: a simple description of the medical issue, onset, treatment, outcome (recovered, "controlled with medication," etc.) and recommendation for adoption (e.g., "This person is in good physical and mental condition necessary to provide responsible care for an adopted child"). Your current MD or DO can complete each letter. It does not need to be completed by the physician who treated the medical issue. Please see the footnotes below.

(1) We **do not need** a doctor's letter for the following operations, medical issues, or their related medications: tonsillectomy, appendectomy, minor joint surgery, laser eye surgery, dental surgery, fertility-related issues, C-section, hyper/hypo-thyroidism, cholecystectomy, high cholesterol, cosmetic surgeries and allergies.

Is infertility one of your reasons for pursuing adoption? Yes_____ No_____ Are you pregnant or could be pregnant? Yes_____No_____

HEALTH INSURANCE

HEALTH INSURANCE PROVIDER: _____
Will they cover an adopted child? _____ Will they cover a child with a pre-existing condition? _____

CCAI recommends that adoptive families research their health insurance terms/limits to avoid delays in coverage. We also encourage you to begin thinking about guardianship for your adopted Colombian child. All families will be asked to provide this information during the adoption process.

Applicants' Initials_____ _____

EXTENDED FAMILY – Use additional paper if necessary. Please list all immediate family members (living or deceased).

If we are unable to reach you (e.g., on match day or for post adoption) do we have permission to contact members of your extended family? Please indicate "Yes" or "No" below.

APPLICANT 1/SELF

	Name	Age	City/State	Occupation	Phone Number	Contact Y/N
Father:	_____	_____	_____	_____	(____) _____	_____
Mother:	_____	_____	_____	_____	(____) _____	_____
Sibling:	_____	_____	_____	_____	(____) _____	_____
Sibling:	_____	_____	_____	_____	(____) _____	_____

APPLICANT 2/SELF

	Name	Age	City/State	Occupation	Phone Number	Contact Y/N
Father:	_____	_____	_____	_____	(____) _____	_____
Mother:	_____	_____	_____	_____	(____) _____	_____
Sibling:	_____	_____	_____	_____	(____) _____	_____
Sibling:	_____	_____	_____	_____	(____) _____	_____

EMPLOYER : CCAI will **NOT** contact your employer; however, we still need complete information in this application.

	APPLICANT 1/SELF	APPLICANT 2/SELF
Company Name	_____	_____
Supervisor	_____	_____
Street Address	_____	_____
City/State/ZIP	_____	_____
Phone	_____	_____

REFERENCES (**Please print clearly)**

Please list three personal references (must be non-family members)

	Name	E-mail Address	Mailing Address	Phone Number
1.	_____	_____	_____	(____)_____
2.	_____	_____	_____	(____)_____
3.	_____	_____	_____	(____)_____

Applicants' Initials_____ _____

FINANCIAL INFORMATION

	Name of Employer	**Employment Dates**	**Verifiable Gross Annual Income**
APPLICANT 1/SELF (Present):	_____	_____	_____
If less than 3 years (Previous):	_____	_____	_____
APPLICANT 2/SELF (Present):	_____	_____	_____
If less than 3 years (Previous):	_____	_____	_____
OTHER CURRENT ANNUAL INCOME (Source):	_____		_____

(Rental / Employment / Interest / Other income)

TOTAL ANNUAL INCOME _____

PRIMARY RESIDENCE _____ Rented _____ Owned Date of Purchase _____ Monthly payment or rent $_____ # of Bedrooms _____

ASSETS		**LIABILITIES**	Owed	Monthly Payment
Primary Residence (appraised value):	$_____	Mortgage Balance:	$_____	$_____
Real Estate (other than primary residence):	$_____	Credit Cards:		
Vehicles: _____	$_____	_____	$_____	$_____
_____	$_____	_____	$_____	$_____
Savings Account(s):	$_____	_____	$_____	$_____
Checking Account(s) (usual balance):	$_____	Bank Loans:		
Bonds: _____	$_____	_____	$_____	$_____
Stocks: _____	$_____	_____	$_____	$_____
Contents of home based on insurance replacement value: (Obtained from home/renters insurance policy)	$_____	Other:		
		_____	$_____	$_____
401K/Retirement: _____	$_____	_____	$_____	$_____
Other*:_____ (*IRA, PERA, etc)	$_____	_____	$_____	$_____
TOTAL ASSETS:	**$_____**	**TOTAL LIABILITIES:**	**$_____**	
		NET WORTH:	**$_____**	

What significant changes do you anticipate in your financial situation, if any? _____

Have you ever filed for bankruptcy? **NO_____ YES_____** (if yes, please list date(s)) _____

Please share with us how you are going to finance this adoption.

_____

_____

_____

Applicants' Initials_____ _____

ADOPTION

WHY DO YOU WISH TO ADOPT A CHILD FROM COLOMBIA? _____
_____
_____

Why have you chosen CCAI for this adoption? _____

CHILD or CHILDREN PREFERRED:

_____ Female _____ Male _____ Either

I/We are interested in adopting:
_____ One child
_____ More than one child (a sibling group of up to _____ children)

I/We are open to the following medical conditions (if known): _____

Age Range **At the Time of Referral**: _____ to _____ years

FAMILY ASSESSMENT

YES	NO	
☐	☐	Are you presently pursuing adoption possibilities through another agency? Agency name: _____
☐	☐	Have you ever had a home study completed? Date: _____ Agency name: _____
☐	☐	Have you ever been denied for the placement of a child?
☐	☐	Do you currently (or plan to) use any form of corporal/physical punishment (including spanking) on your biological or adopted child(ren)?
☐	☐	Have you ever been denied for the placement of a child?
☐	☐	Have you ever disrupted/dissolved or relinquished a child?
☐	☐	Has a child ever been removed from your home?
☐	☐	Have you ever been investigated for and/or charged with child abuse, sexual abuse or domestic violence?

If you answered **"YES"** to any of the above, please provide a detailed explanation. **Letter Attached?** _____

ADOPTION(S) Through Another Agency

YES	NO	
☐	☐	Have you ever completed an adoption through another agency? Agency name: _____
☐	☐	Have you ever applied and had your application denied for any adoption program? Agency name: _____
☐	☐	Have you ever refused a child referral?
☐	☐	Do you currently have a complete dossier sent to Colombia through another agency? Agency name: _____

If you answered **"YES"** to any of the above, please provide a detailed explanation. ☐ Letter Attached

Please share with us some details about your previous adoption(s), if any:

Date of adoption finalization: _____ Age of child at time of referral: _____ Health status: _____ Domestic (or Name of Country) _____
Date of adoption finalization: _____ Age of child at time of referral: _____ Health status: _____ Domestic (or Name of Country) _____

Applicants' Initials_____ _____

Your home study will be completed by a CCAI social worker who will be assigned to your family.

IMPORTANT ADOPTION INFORMATION

There are certain risks involved in international adoption. While CCAI will provide you with all available information about the prospective adoptive child and assist you with the entire adoption process, some unpredictable problems and/or events which are beyond CCAI's control may nevertheless occur. These unpredictable problems and/or events include, but are not limited to: adoption requirements or policies promulgated by the Colombian or United States governments, and/or changes in international relations between Colombia and the United States.

In addition, a child may be placed with you with physical and/or emotional problems, minor or major, that have remained partially or totally undiagnosed and which were previously unknown to CCAI.

SIGNATURES

We attest that the information we have provided in this application is true, complete and accurate to the best of our knowledge, and we understand that any and all responses are subject to verification. We have read and understand the information regarding CCAI and the risks involved in international adoption. We understand that the approval of our application does not guarantee the placement of a child. We understand that CCAI reserves the right to close our file at any time if we fail to disclose requested information fully and accurately.

We understand that by signing this application we agree to notify CCAI immediately upon any changes in our personal or family situation including job change, change of address, separation, arrest, divorce, pregnancy, placement of foster or adopted child(ren), significant changes in physical or mental health status, significant changes in financial status or any other significant event at any time during the adoption process. We understand that CCAI reserves the right to close our file should any of these changes disqualify us for a Colombian adoption.

Any applicant who knowingly and willfully makes a false statement of any material fact or thing in the application is guilty of perjury in the second degree as defined in Section 18-8-503, C.R.S., and upon conviction thereof, shall be punished accordingly.

Applicant 1: _____ Date: _____ :
Signature

Applicant 2: _____ Date: _____
Signature

Return with a non-refundable $300 application fee ($200 for families who have previously adopted through CCAI).
Make checks payable to CCAI **or** complete and return the ACH authorization form.

Return by mail/email/fax to: CCAI Colombia Adoption Program
6920 S. Holly Circle
Centennial, CO 80112
colombia@ccaifamily.org

FOR CCAI OFFICE USE ONLY

APPLICATION RECEIVED: _____/_____/_____ **FEE RECEIVED: _____/_____/_____ $_____**

☐ **Non U.S. Citizen?** **Green Card Expiration Date: _____**
☐ **Naturalized Citizen?** **A # : _____**

CCAI NOTES:

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

APPROVAL DATE: _____/_____/_____ **CASE #: _____**

Rev. 02/25

Residential History-Other State & Other Country Child Abuse Registries

	Applicant 1:	**Applicant 2:**
Full Legal Name:		
Previous Names Used:		
Race (Ethnicity):		
DOB:		
SS#		
Driver's License #		
Current Home Address		

	Children in the home aged 14 and over	**Children in the home aged 14 and over**
Full Legal Name:		
Driver License #		
Race (Ethnicity):		
DOB:		
SS#		

	Other person(s) living OR working in the home (over the age of 18):	**Other person(s) living OR working in the home (over the age of 18):**
Full Legal Name:		
Previous Names Used:		
Driver License #		
DOB:		
SS#		
Current Home Address		

Please list ALL the States and Countries that you or Other Adults in the home have lived in since the age of 18 years!!

Applicant 1 (use additional form if necessary)

Address (ex. 119 Smith Drive)	City, State, Zip Code OR City, Province/State and Country	Date Range START (Month, Year)	Date Range END (Month, Year)

Applicant 2 (use additional form if necessary)

Address (ex. 119 Smith Drive)	City, State, Zip Code OR City, Province/State and Country	Date Range START (Month, Year)	Date Range END (Month, Year)

Children living in the home over the age of 18 (use additional form if necessary)

Address (ex. 119 Smith Drive)	City, State, Zip Code OR City, Province/State and Country	Date Range START (Month, Year)	Date Range END (Month, Year)

Other person living or working in the home (use additional form if necessary)

Address (ex. 119 Smith Drive)	City, State, Zip Code OR City, Province/State and Country	Date Range START (Month, Year)	Date Range END (Month, Year)

* Please note: Due to the Hague Convention adoption Home Study requirements, we are required to complete child abuse registry checks for all states and/or countries that the applicants and all adult household members lived in since the age of 18. There may be additional search fees assessed for child abuse registry checks requested per state or foreign countries listed on this form.

***Please return to CCAI with your Application for Adoption**

Medical Conditions Checklist--COLOMBIA

Welcome! CCAI is delighted that you are interested in the Colombia Adoption Program. The Medical Conditions Checklist will help us understand your family's openness in terms of a child's age, gender, and special need(s) and will allow us to consider your family as we receive information on Waiting Children from ICBF in Colombia. Please work together with your spouse to complete the Checklist. If available, your social worker or family doctor can serve as a wonderful resource to help you.

Applicant #1:_____
Applicant #2:_____
Phone: _____
Alt Phone: _____
Email: _____

Desired gender: ○ Female ○ Male ○ No Preference
Age: _____ to _____ years
Siblings: ○ 2 children ○ 3 children ○ 4 children
Age Range of Siblings: _____ to _____ years
Would you consider a child with multiple conditions: ____

Please share with us which special needs your family is open to by circling the conditions you would consider.

FACIAL
Facial malformation (Including hemifacial microsomia)

HEART
Congenital heart disease – minor (ex. VSD, ASD, PFO, PDA, etc.)
Congenital heart disease – major (ex. TOF, multiple or structural pathologies)

BLOOD
Hepatitis B
Hepatitis B Carrier
Thalassemia

VISION/HEARING
Eye – treatable issues
Vision loss - moderate and/or significant/blind
Ear malformation/Ear atresia
Hearing loss - moderate and/or significant/deaf

FAMILY/CHILD HISTORY
Child's mother abused alcohol and/or drugs during pregnancy
History of mental illness in family
History of cognitive delay in family
Fetal alcohol syndrome
History of sexual abuse
History of physical abuse
History of trauma
Brain injury (cranio-cerebral trauma)
Chronic malnutrition
Unknown history of family

BIRTH CONDITIONS
Failure to thrive
Prematurity
Low Birth Weight

DEVELOPMENTAL/BEHAVIORAL
Cognitive delays
Growth delays
Motor delays
Speech delays
ADD/ADHD
Autism spectrum disorders
Maladaptive, aggressive behaviors
Psychiatric disorders (such as schizophrenia/bipolar)
Behavioral disorders - requiring specialized therapy

DIGESTIVE
Anal atresia (imperforate anus)
Gastroschisis
Other digestive disorders

SKIN
Albinism AND low vision
Hemangioma/Lymphangioma
Scar/Burns (moderate to significant/facial)
Vitiligo
Nevus

SKELETAL
Arthrogryposis/Joint disorders
Club foot/feet
Missing/malformed fingers/toes
Missing/malformed hands/arms or feet/legs
One affected limb only and/or Multiple affected limbs
Scoliosis
Short stature/Dwarfism)
Spina bifida (meningocele/myelomeningocele)

NERVOUS SYSTEM
Cerebral anoxia/Brain damage or malformation
Cerebral palsy
Down syndrome
Hydrocephalus
Microcephalus
Meningitis
Neurofibromatosis

GENITAL/URINARY
Ambiguous genitalia
Male genital malformations
Vaginal atresia
Incontinence
Kidney disease/malfunction

OTHER
Epilepsy/Seizure disorder
Paralysis
Teratoma
Cancer
History of Leukemia
HIV
PKU

HEALTHY CHILD
Healthy older child (over 6 years)

Please indicate any other conditions, not listed here, that you may consider:
_____
_____

CCAI ADOPTION SERVICES

Where Families Grow and Dreams Come True!

A Hague accredited adoption service provider

Dear Prospective Adoptive Family,

We are delighted you are interested in adopting a child through CCAI!

As a part of the approval process in the state of Florida, you will need to have five reference forms submitted directly to the agency from your references. References can be obtained from friends and family, anyone who is able to identify your suitability for parenting an adopted child. Additionally, references must meet the following guidelines:

- If you have school aged children in the home, one reference should be from a teacher.
- If you have an adult child now living on their own, one reference should be from him/her.
- No more than two references should be from a family member.
- Couples count as one reference.

Please request that your references carefully fill out the Confidential Reference Questionnaire, answering all questions fully. Please also remind them that the signature and date are crucial items. References can be emailed or mailed to:

morgan@ccaifamily.org

OR

CCAI
1015 Arthur Ave
Orlando, FL 32804

In addition to the reference forms, we will need an Affidavit of Good Moral Character for EACH adult residing in the home. These forms require your signature as well as the signature and stamp of a notary. If you have been arrested for any crimes, please connect with our office before proceeding so we can provide guidance! Additionally, besides the line for your name at the beginning of each form, you will list "CCAI" in the remaining spaces – it is a bit confusing because the form reads as if you are applying for a job, DCF uses the same forms for employment AND adoption applicants.

We will be able to complete your application review (for FL home study approval) once we have received the

- Notarized Affidavit(s) of Good Moral Character
- Completed application
- Application fee
- ALL five required references

Please contact us with any questions or concerns. We can be reached at (813) 949-5559, or ccaifl@ccaifamily.org. We look forward to assisting you with your "journey of a lifetime"!

Sincerely,

CCAI-Florida Staff

CCAI ADOPTION SERVICES

Where Families Grow and Dreams Come True!

A Hague accredited adoption service provider

Re: Reference Inquiry for Potential Adoptive Family

Date _____

Dear _____,

Your name has been given as a reference for: _____.

This family has applied to adopt a child. Before our agency can approve them as adoptive parents, we would appreciate your candid opinions of the applicants' character, qualifications, and suitability to care for and raise children.

The purpose of this inquiry is to safeguard children; it is an important part of our evaluation process. Your comments and opinions will remain confidential.

Please note that we will be unable to approve this family to adopt until we receive this reference from you. If you feel unable to complete this reference, please contact me so we can help this family make alternate arrangements. Should you require further information or wish to discuss this inquiry please feel free to call us at (813) 949-5559 or email ccaifl@ccaifamily.org.

Thank you for your time and consideration in promptly completing and returning this reference. At your earliest convenience please mail your completed reference form to our office at the following address:

CCAI – FL
1015 Arthur Ave.
Orlando, FL 32804

Sincerely,

Ryan Fontaine
Director of Florida Operations

CONFIDENTIAL REFERENCE QUESTIONNAIRE

Applicant(s): _____

Reference: _____

1) How long have you known the applicant(s)? _____
2) How would you describe your relationship with the applicant(s)?
   A) Close friends
   B) Casual friends
   C) Casual acquaintances
   D) Business associate
   E) Other (please specify) _____

3) **Prospective Adoptive Parent #1 (Name):** _____

   A) What adjectives describe their personality? _____
   _____
   B) What are their stronger characteristics? _____
   _____
   C) What are their weaker characteristics? _____
   _____
   D) Describe their relationship with their spouse and children (if any). _____
   _____
   _____
   E) How have they handled children in your presence? _____
   _____
   F) How do they show warmth and affection to others? _____
   _____
   _____

4) Prospective Adoptive Parent #2 (Name): _____

   A) What adjectives describe their personality? _____
   _____
   B) What are their stronger characteristics? _____
   _____

C) What are their weaker characteristics? _____

D) Describe their relationship with their spouse and children (if any) _____

E) How have they handled children in your presence? _____

F) How do they show warmth and affection to others? _____

5) Do you consider this family well adjusted? Please explain: _____

6) How would you describe their marriage? _____

7) What, if anything, do you feel could be improved in their marriage? _____

8) Do you believe they are both committed to adopting a child?

A) Please explain: _____

9) What factors would you change in this family's home prior to their adopting a child? _____

10) Would you entrust the care of your child(ren) into this family? _____

11) CCAI welcomes any other comments you would like to make. _____

Signed: _____ Date: _____

Thank you so much for completing this reference on behalf of the adoptive family. In addition to completing this questionnaire (which is used for the State of Florida), we would appreciate an original, signed and dated letter in your own words recommending the family for adoption. This letter will be used in the family's formal Dossier to Colombia. Please mail the letter directly to our Colorado Office: Attn Colombia Adoption Team, 6920 S. Holly Circle, Centennial, CO 80112

AFFIDAVIT OF GOOD MORAL CHARACTER

State of Florida County of _____

Before me this day personally appeared _____ who, being duly
(Applicant's/Employee's Name)
sworn, deposes and says:

As an applicant for employment with, an employee of, a volunteer for, or an applicant for certification with _____, I affirm and attest under penalty of perjury that I meet the moral character requirements for employment, as required by the Florida Statutes and rules, in that:

I have not been arrested with disposition pending or found guilty of, regardless of adjudication, or entered a plea of nolo contender or guilty to or have been adjudicated delinquent and the record has not been sealed or expunged for, any offense prohibited under any of the following provisions of the Florida Statutes or under any similar statute of another jurisdiction for any of the offenses listed below:

	Relating to:
Section: 39.205	failure to report child abuse, abandonment, or neglect
Section: 393.135	sexual misconduct with certain developmentally disabled clients and reporting of such sexual misconduct
Section: 394.4593	sexual misconduct with certain mental health patients and reporting of such sexual misconduct
Section: 414.39	fraud, if the offense was a felony
Section: 415.111	adult abuse, neglect, or exploitation of aged persons or disabled adults or failure to report of such abuse
Section: 741.28	criminal offenses that constitute domestic violence, whether committed in Florida or another jurisdiction
Section: 777.04	attempts, solicitation, and conspiracy to commit an offense listed in this subsection
Section: 782.04	murder
Section: 782.07	manslaughter, aggravated manslaughter of an elderly person or disabled adult, or aggravated manslaughter of a child
Section: 782.071	vehicular homicide
Section: 782.09	killing an unborn child by injury to the mother
Chapter: 784	assault, battery, and culpable negligence, if the offense was a felony
Section: 784.011	assault, if the victim of the offense was a minor
Section: 784.021	aggravated assault
Section: 784.073	battery, if the victim of the offense was a minor
Section: 784.045	aggravated battery
Section: 784.075	battery on staff or a detention or commitment facility or on a juvenile probation officer
Section: 787.01	kidnapping
Section: 787.02	false imprisonment
Section: 787.025	luring or enticing a child
Section: 787.04(2)	taking, enticing, or removing a child beyond the state limits with criminal intent pending custody proceeding
Section: 787.04(3)	carrying a child beyond the state lines with criminal intent to avoid producing a child at a custody hearing or delivering the child to the designated person
Section: 787.06	human trafficking
Section: 787.07	human smuggling
Section: 790.115(1)	exhibiting firearms or weapons within 1,000 feet of a school
Section: 790.115(2) (b)	possessing an electric weapon or device, destructive device, or other weapon on school property
Section: 794.011	sexual battery
Former Section: 794.041	prohibited acts of persons in familial or custodial authority
Section: 794.05	unlawful sexual activity with certain minors
Section: 794.08	relating to female genital mutilation
Chapter: 796	prostitution
Section: 798.02	lewd and lascivious behavior
Chapter: 800	lewdness and indecent exposure
Section: 806.01	arson

CONTINUED ON NEXT PAGE

Section: 810.02	burglary
Section: 810.14	voyeurism, if the offense is a felony
Section: 810.145	video voyeurism, if the offense is a felony
Chapter 812	relating to theft, robbery, and related crimes, if the offense was a felony
Section: 817.563	fraudulent sale of controlled substances, only if the offense was a felony
Section: 825.102	abuse, aggravated abuse, or neglect of an elderly person or disabled adult
Section: 825.1025	lewd or lascivious offenses committed upon or in the presence of an elderly person or disabled adult
Section: 825.103	exploitation of disabled adults or elderly persons, if the offense was a felony
Section: 826.04	incest
Section: 827.03	child abuse, aggravated child abuse, or neglect of a child
Section: 827.04	contributing to the delinquency or dependency of a child
Former Section: 827.05	negligent treatment of children
Section: 827.071	sexual performance by a child
Section: 831.311	unlawful sale, manufacture, alteration, delivery, uttering, or possession of counterfeit-resistant prescription blanks for controlled substances
Section: 836.10	written or electronic threats to kill, do bodily injury, or conduct a mass shooting or an act of terrorism
Section: 843.01	resisting arrest with violence
Section: 843.025	depriving a law enforcement, correctional, or correctional probation officer means of protection or communication
Section: 843.12	aiding in an escape
Section: 843.13	aiding in the escape of juvenile inmates in correctional institution
Chapter: 847	obscene literature
Section: 859.01	poisoning food or water
Section: 873.01	prohibition on the purchase or sale of human organs and tissues
Section: 874.05	encouraging or recruiting another to join a criminal gang
Chapter: 893	drug abuse prevention and control, only if the offense was a felony or if any other person involved in the offense was a minor
Section: 916.1075	sexual misconduct with certain forensic clients and reporting of such sexual conduct
Section: 944.35(3)	inflicting cruel or inhuman treatment on an inmate resulting in great bodily harm
Section: 944.40	escape
Section: 944.46	harboring, concealing, or aiding an escaped prisoner
Section: 944.47	introduction of contraband into a correctional facility
Section: 985.701	sexual misconduct in juvenile justice programs
Section: 985.711	contraband introduced into detention facilities

THE FOLLOWING APPLIES ONLY TO THOSE APPLICANTS FOR POSITIONS REQUIRED TO BE SCREENED UNDER SECTION 408.809, FLORIDA STATUTES:

In addition to the Chapter 435, F.S. listed offenses the following offenses are also applicable for any licensure or employment required in the applicable statutes.

	Relating to:
Chapter: 408	felony offenses contained in Chapter 408
Section: 409.920	Medicaid provider fraud
Section: 409.9201	Medicaid fraud
Section: 741.28	domestic violence
Section: 777.04	attempts, solicitation, and conspiracy to commit an offense listed in this subsection
Section: 784.03	battery, if the victim is a vulnerable adult as defined in s. 415.102 or a patient or resident of a facility licensed under chapter 395, chapter 400, or chapter 429
Section: 817.034	fraudulent acts through mail, wire, radio, electromagnetic, photoelectronic, or photooptical systems
Section: 817.234	false and fraudulent insurance claims
Section: 817.481	obtaining goods by using a false or expired credit card or other credit device, if the offense was a felony
Section: 817.50	fraudulently obtaining goods or services from a health care provider
Section: 817.505	patient brokering
Section: 817.568	criminal use of personal identification information
Section: 817.60	obtaining a credit card through fraudulent means
Section: 817.61	fraudulent use of credit cards, if the offense was a felony
Section: 831.01	forgery
Section: 831.02	uttering forged instruments
Section: 831.07	forging bank bills, checks, drafts or promissory notes
Section: 831.09	uttering forged bank bills, checks, drafts, or promissory notes
Section: 831.30	fraud in obtaining medicinal drugs
Section: 831.31	the sale, manufacture, delivery, or possession with the intent to sell, manufacture, deliver any counterfeit controlled substance, if the offense was a felony
Section: 895.03	racketeering and collection of unlawful debts
Section: 896.101	the Florida Money Laundering Act

I also affirm that I have not been designated as a sexual predator pursuant to s. 775.21; a career offender pursuant to s. 775.261; or a sexual offender pursuant to s. 943.0435, unless the requirement to register as a sexual offender has been removed pursuant to s. 943.04354.

I understand that I must acknowledge the existence of any applicable criminal record relating to the above lists of offenses including those under any similar statute of another jurisdiction, regardless of whether or not those records have been sealed or expunged. Further, I understand that, while employed or volunteering at _____ in any position that requires background screening as a condition of employment, I must immediately notify my supervisor/employer of any arrest and any changes in my criminal record involving any of the above listed provisions of Florida Statutes or similar statutes of another jurisdiction whether a misdemeanor or felony. This notice must be made within one business day of such arrest or charge. Failure to do so could be grounds for termination.

I attest that I have read the above carefully and state that my attestation here is true and correct that **my record does not contain any of the above listed offenses.** I understand, under penalty of perjury, all employees in such positions of trust or responsibility shall attest to meeting the requirements for qualifying for employment and agreeing to inform the employer immediately if arrested for any of the disqualifying offenses. I also understand that it is my responsibility to obtain clarification on anything contained in this affidavit which I do not understand prior to signing. I am aware that any omissions, falsifications, misstatements or misrepresentations may disqualify me from employment consideration and, if I am hired, may be grounds for termination or denial of an exemption at a later date.

SIGNATURE OF AFFIANT:_____

Sign Above OR Below, DO NOT Sign Both Lines

To the best of my knowledge and belief, **my record contains one or more of the applicable disqualifying acts or offenses listed above. I have placed a check mark by the offense(s) contained in my record.** (If you have previously been granted an exemption for this disqualifying offense, please attach a copy of the letter granting such exemption.) (Please circle the number which corresponds to the offense(s) contained in your record.)

SIGNATURE OF AFFIANT:_____

Sworn to and subscribed before me this _____ day of _____, 20___.

_____
SIGNATURE OF NOTARY PUBLIC, STATE OF FLORIDA

_____
(Print, Type, or Stamp Commissioned Name of Notary Public)

(Check one)

☐ Affiant personally known to notary

OR

☐ Affiant produced identification
Type of identification produced:_____

CCAI
ADOPTION SERVICES

CCAI ACH Authorization Form

Print Name(s) _____

US Mailing Address _____

City _____ State _____ Zip Code _____

Phone Number(s) _____

By the signature below I/we authorize CCAI to immediately charge our account for the applicable fees indicated below.

_____ 1st time CCAI Family Application Fee of $300

_____ Returning CCAI Family Application Fee of $200

Account Holder Signature: _____ Date: _____
Printing in lieu of signature will be considered authorization to process the above fees.)

Account Holder Name: _____

Account Number: _____

Bank Routing Number: _____

Bank Name: _____

***

Copy of Voided Check or Bank Account Confirmation Required***

CCAI Adoption Statement of Acknowledgement
Regarding Confidentiality of Child Information -- COLOMBIA

Please initial where indicated to affirm that you have read and understood this information; then sign this document. Make a copy for your records and return the signed original to CCAI.

This acknowledgement was created to ensure legal protection of an adoption, high-quality child placement services, and a mutual understanding between CCAI and _____, hereafter referred to as the Adoptive Family.

"Child information" includes all social and medical history and birth family history, including but not limited to: name and date of birth, birth records/certificate, physical growth and vital records/data, medical evaluations and results, diagnoses/treatment records, written/printed documents/reports, pictures/videos, etc. regarding/related to a particular child.

According to relevant laws of Colombia and practices of the Colombian Family Welfare Institute (ICBF), the Colombia adoption central authority, child information belongs first to the child and secondly to the Colombian authorities who have legal custody of the child(ren) while they remain under protective status. This information is private and confidential. As such, **it is prohibited to post photos or any identifying information about a child (or any child) on the internet**, including but not limited to any/all public and/or private social media groups during the adoption process. Information posted online is or may be accessible to those involved with the adoption process in Colombia and could adversely affect your adoption process and the adoption program in general.

Anything posted on a public blog or forum may be visible to ICBF and/or IAPA/orphanage staff and to others in the adoption community, including foster and birth families of the child(ren). Furthermore, information posted on private online forums of any kind are not always private and can be shared elsewhere without your consent and/or knowledge.

Social media and online forums include but are not limited to: Facebook, Twitter, Pinterest, Instagram, personal or corporate blogs, online adoption/foster care forums, and/or any format where information is shared using the internet and therefore can be viewed in part or in full by others.

With full understanding of the above, we/I commit to move forward with the adoption process with acknowledgement of the following:

- The information we/I receive on any child prior to adoption finalization (when the Sentencia is issued by a Colombian court)—whether or not it is our/my intent to adopt that child—belongs to ICBF as the Colombian governmental entity who has legal custody of the child while they remain under protective status. Therefore, any child information (including but not limited to photos, videos, and written documents) we/I may receive prior to adoption finalization in Colombia is private and confidential. With the exception of professionals we/I may contact to obtain consultations and other clinical support related to our/my adoption process (such as our/my social worker and/or medical or other professionals), it is not to be shared with or disseminated to anyone, in any form.

Adoptive Family Initials _____ _____

- If for any reason we/I do not move forward with adopting the child whose information has been previously shared with us/me, we/I will delete and/or destroy said information immediately upon our/my decision to withdraw from that adoption process.

Adoptive Family Initials _____ _____

- We/I have no right to share information which belongs to any other family/child. This includes posting names and/or photos, even if our/my child is included in the photo and we/I do not identify the other person(s) visible.

Adoptive Family Initials _____ _____

By signing below, the Adoptive Family is evidencing full understanding of the above and will keep confidential and private all child information received by our family prior to adoption finalization when the Sentencia is issued by the court.

_____	_____	_____
Applicant Name	Applicant Signature	Date
_____	_____	_____
Applicant Name	Applicant Signature	Date

Note: This two-page document is not valid unless each item is initialed and the form is signed and returned to CCAI.

Any changes to this document will automatically void this agreement.